



# **MK Together**

## Partnership Handbook 2021/22

*Special arrangements in light of continued disruption caused by COVID-19*

## Introduction

Strong partnerships are at the heart of the way we do things in Milton Keynes. We have long since realised that we will have greater impact on the lives of local people if we work closely together. Our strengthened partnership arrangements for safeguarding, community safety and health and wellbeing, which were introduced under the MK Together banner in 2019, have enabled us to make further progress.

The strength of our partnership was noted by Ofsted inspectors when they visited to Children's Services in September 2020.

### Ofsted Inspection Letter, published November 2020

"The partnership has planned and delivered a well-coordinated and effective response to the pandemic. Its actions have been swift and well considered, with an appropriate focus on supporting the most vulnerable."

"Strong, strategic and operational partnerships have enabled continued effective support to children during the COVID-19 pandemic. Feedback to inspectors from partners was overwhelmingly positive about the strength of partnership working during these challenging times."

### Our guiding principles

Our partnership arrangements have been underpinned by the following principles:

- **Improves outcomes for residents** – our partnership working should have a direct impact on the lives of the people living in Milton Keynes
- **Maximises value for the Milton Keynes pound** – streamlined partnerships which minimise duplication and help partners work together efficiently
- **Flexible and agile** – partnerships which adapt as needed in order to keep up with the ever-changing world
- **Facilitates system wide working** – a space for open and honest conversations, further enhancing relationships across the system.
- **Safeguarding as a golden thread** – it is front and central in everything we do.

### Being flexible and agile

The COVID-19 pandemic has not just impacted on our community, but also on partner organisations and continues to do so. Now more than ever, safeguarding the most vulnerable members of our community is of the utmost importance. COVID-19 has changed the way we work together and will continue to have an impact for the foreseeable future.

We have increased our use of technology to make sure that the important work of the partnership has continued when we have had to stay apart.

We have been operating under revised partnership arrangements for the last year due to the impact of the COVID-19 pandemic. This handbook sets out how these arrangements will continue for the period April 2021 to March 2022. These will be reviewed by the partnership in September 2021 and again January 2022.

Our partnership arrangements will:

- Have in place robust performance and quality monitoring measures with regard to the implementation of our agreed strategic priorities.
- Ensure that equality and diversity needs and safeguarding are incorporated in planning and service delivery.
- Be informed by innovation and sustainable best practice across the system which is then incorporated into commissioning plans.
- Have independent scrutiny at their core to provide assurance and hold a lens up to the system.
- Work with the support and advice of stakeholders and others, ensuring the views of the public are taken into account.
- Have suitable information sharing protocols in place signed by all responsible authorities.

### **Independent scrutiny arrangements**

The whole partnership will continue to benefit from an independent safeguarding scrutineer who will act as a critical friend for decision making across the system. The safeguarding scrutineer observes and challenges the work of the partnership, offering oversight of the effectiveness of our partnership arrangements. The safeguarding scrutineer attends the Health and Wellbeing Board and the Community Safety Partnership, as well the MK Together Management Board, although this will be over video conferencing.

### **Our statutory duties**

#### Health and Wellbeing Board

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- To encourage integrated working for the purpose of advancing the health and wellbeing of the people in its area.
- To prepare and publish a joint health and wellbeing strategy.
- To prepare and publish a joint strategic needs assessment.

### Community Safety Partnership

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- To prepare a strategic assessment identifying the crime and community safety priorities in the area through the analysis of information provided by partner agencies and the community.
- To produce a partnership plan setting out the approach to addressing those priorities.
- To meet minimum standards of community consultation and engagement on issues of crime and disorder and substance misuse.
- To ensure an information sharing protocol is in place.
- To coordinate domestic homicide reviews.

### Safeguarding Partnership

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- To seek assurance that partner agencies are delivering on their statutory safeguarding responsibilities.
- To make arrangements to work together to safeguard and promote the welfare of all children in a local area.
- To coordinate and ensure the effectiveness of agencies in supporting vulnerable adults.
- To publish arrangements including arrangements for independent scrutiny.
- To carry out child safeguarding Reviews, safeguarding adult reviews and implement local and national learning
- To have arrangements in place to review child deaths.
- To publish a strategic plan (adults) and an annual report on the work of the partnership
- To carry out a review of restraint at Oakhill Secure Training Centre.

## Strategic Partnership Boards

The Health and Wellbeing Board and the Community Safety Partnership are the key strategic partnerships for Milton Keynes. Both are statutory

### Health and Wellbeing Board – Terms of reference

**Frequency of meeting: Three times annually (June 2021, September 2021 and February 2022)**

Health and Wellbeing Boards are a key component of the Health and Social Care Act 2012<sup>1</sup> and are statutory bodies. Constituted as a committee of Milton Keynes Council, the Health and Wellbeing Board is a Partnership Board. Acting as a key forum for leaders in health and social care they are designed to ensure an integrated and co-ordinated approach across NHS, social care and public health services in Milton Keynes.

The key functions of the Health and Wellbeing Board are:

- a) To provide system wide strategic leadership and oversight for improving the health and wellbeing of the people of Milton Keynes.
- b) To assess the strengths and needs of the local population and set strategic priorities for Health and Wellbeing by agreeing a Joint Health and Wellbeing Strategy, informed by the voice of people that live and work in Milton Keynes, that drives the priorities for the commissioning plans and public health action for health, social care, education and other services the Board considers appropriate.
- c) To have overarching oversight of the delivery of strategic objectives as set out in the Joint Health and Wellbeing Strategy.

The core membership of the board will be made up of:

- The Leader of the Council (Chair)
- MKCCG Chair (Vice Chair)
- MKCCG Director of Commissioning and Contracting
- MKC Chief Executive
- MKC Director of Adult Services
- MKUHFT Chief Executive
- Central and North West London NHS Trust (CNWL) Chief Executive
- GP representative
- TVP Area Commander
- Director of Public Health
- Healthwatch representative
- VCS representative

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<sup>1</sup> <http://www.legislation.gov.uk/ukpga/2012/7>

- MKC Councillor from each group to include the Portfolio Holder for Adult Services, the Leader of the main opposition group and a representative from the minority opposition party

No elected councillor may serve on the Health and Wellbeing Board and hold a position of Chair of a Milton Keynes Council scrutiny committee.

The Independent Scrutineer will be in attendance. Other representatives may be invited to join the Board in an advisory or expert capacity by the Chair.

Meetings will be held in public except where exempt or confidential information is likely to be disclosed, and the meeting or part of the meeting is held in private. The public will be able to watch the meetings live on-line via YouTube. As usual, questions from the public should be submitted in advance of the meeting to [mktogether@milton-keynes.gov.uk](mailto:mktogether@milton-keynes.gov.uk)

Meetings are conducted in accordance with procedural rules applicable to council committees, except where modified by these terms of reference. The meetings will be run using video conferencing (MS Teams).

Core voting members (other than councillors) are required to nominate deputies. Councillors, intending to nominate a substitute to attend on their behalf should notify Democratic Services in writing (which can be by email) before the start time for the meeting.

The quorum for the Board will consist of six members, of whom no more than half will be Councillors. Only core members will have the right to vote.

The main agenda items for the meetings will be as follows:

<b>June 2021</b>	<b>Sept 2021</b>	<b>Feb 2022</b>
<ul style="list-style-type: none"><li>• Agreeing ICS priorities</li><li>• Annual 'Measures of Success' review</li></ul>	<ul style="list-style-type: none"><li>• Joint Strategic Needs Assessment</li><li>• Measures of success exception report</li></ul>	<ul style="list-style-type: none"><li>• Agree strategic priorities for 2022/23</li><li>• Measures of success exception report</li></ul>

## **Community Safety Partnership– Terms of reference**

**Frequency of meeting: Three times annually (July 2021, October 2021 and March 2022)**

It is a requirement of the Crime and Disorder Act 1998<sup>2</sup> to have a Community Safety Partnership. Our Community Safety Partnership provides strategic direction and executive accountability with the aim of reducing crime, and the fear of crime and making Milton Keynes a safer place.

<sup>2</sup> <http://www.legislation.gov.uk/ukpga/1998/37/contents>

The key functions of the Community Safety Partnership:

- a) To agree the overarching strategy to deliver community safety, reduce crime and disorder and fear of crime, reduce the misuse of drugs and alcohol, reduce reoffending by adults and young people, and tackle anti-social behaviour, informed by the voice of people who live and work in Milton Keynes.
- b) To agree the three-year community safety plan and review on an annual basis, informed by an annual overarching strategic assessment of crime and anti-social behaviour in the area.
- c) To receive and approve an annual report which details a review of plans and activities.

The Milton Keynes Council Cabinet member with responsibility for Community Safety will be appointed Chair, with the Vice-Chair being the Police Area Commander for Milton Keynes.

The core membership of the board will be made up as follows (representatives of the responsible authorities denoted with \*):

- MKC Cabinet Member (Chair)
- TVP Area Commander (Vice Chair)\*
- MKC Chief Executive\*
- MKCCG Director of Commissioning and Contracting\*
- Bucks Fire and Rescue\*
- National Probation Service\*/Community Rehabilitation Company\*
- Representative of the Police and Crime Commissioner
- Director of Children's Services
- Director of Public Health
- VCS representative
- Urban and rural parish councillor
- Business representative
- MKC Councillor from each group

The Independent Scrutineer will be in attendance. Other representatives may be invited to join the Board in an advisory or expert capacity by the Chair. Membership will be reviewed annually to ensure that the partnership has the requisite skills to meet the statutory requirements of a community safety partnership.

The representatives of the responsible authorities are voting members of the Community Safety Partnership. If a voting member is unable to attend a meeting he or she should appoint a deputy to act as a substitute. Any nominated deputies or substitutes for voting members must be of an appropriate seniority and be adequately briefed.

A quorum will consist of a minimum of four representatives of the Responsible Authorities, except in financial matters when an affirmative vote of all Responsible Authorities will be required.

Meetings will be held in public except where exempt or confidential information is likely to be disclosed, and the meeting or part of the meeting is held in private. The public will be able to watch the meetings live on-line via YouTube. As usual, questions from the public should be submitted in advance of the meeting to [mktogether@milton-keynes.gov.uk](mailto:mktogether@milton-keynes.gov.uk)

Meetings are conducted in accordance with procedural rules applicable to council committees, except where modified by these terms of reference. The meetings will be run using video conferencing (MS Teams).

The main agenda items for the meetings will be as follows:

**July 2021**

- Community safety strategy development
- YOT Annual Report
- Report on Domestic Homicide Reviews

**October 2021**

- Strategic assessment
- Report on Domestic Homicide Reviews

**Feb 2022**

- Agree community safety strategy
- Results of annual survey
- Report on Domestic Homicide Reviews

## **MK Together Management Board – Terms of reference**

### **Frequency of meeting: Four times annually (April, July, November, February)**

The MK Together Management Board brings together senior leaders from key agencies in Milton Keynes to lead the delivery of strategic priorities and incorporates our multi-agency safeguarding arrangements as set out in Working Together 2018<sup>3</sup> and the Care Act 2014<sup>4</sup>.

The MK Together Management Board is accountable to both the Health and Wellbeing Board and the Community Safety Partnership and will be the operational decision-making body for system wide service design. The board will do this by:

- a) Agreeing strategic priorities for the safeguarding of children and adults and reporting on progress annually.
- b) Developing shared policies, processes and response to identified issues, making best use of the total resources available.
- c) Co-ordinating the work of the affiliated boards, delegating effectively and providing active support and sponsorship.
- d) Commissioning any reviews including Child Safeguarding Practice Reviews, Safeguarding Adult Reviews and Domestic Homicide Reviews.

The core membership of the board will be made up of chief officer or senior level representation from the following agencies and will include lead representatives for local safeguarding partners:

<sup>3</sup> <https://www.gov.uk/government/publications/working-together-to-safeguard-children--2>

<sup>4</sup> <http://www.legislation.gov.uk/ukpga/2014/23/contents/enacted>



- Milton Keynes Council (four places to include the Director of Adult Services, Director of Children's Services and Director of Public Health)
- Milton Keynes CCG (two places)
- Thames Valley Police (two places)
- Milton Keynes University Hospital Foundation Trust (two places)
- CNWL (two places)
- Bucks Fire and Rescue
- GP representation
- National Probation Service/Community Rehabilitation Company
- Healthwatch
- HMP Woodhill

Other representatives may be invited to join the Board in an advisory or expert capacity by the Chair.

Agencies should ensure regular and consistent attendance. In order for the meeting to be considered quorate, one representative of each of the following organisations must be present: Milton Keynes Council, Milton Keynes CCG, Thames Valley Police, Milton Keynes University Hospital Foundation Trust, and CNWL. The meetings will be run using video conferencing (MS Teams).

The chair of this meeting will rotate on an annual basis between the most senior representatives of the Council, the CCG and Thames Valley Police.

## **Affiliated Boards**

When established, the partnership had seven affiliated boards, each responsible for the delivery of a specific work stream. Each of the board has a sponsor from the MK Together Management Board.

### **The role of the sponsor**

- To provide direction and guidance for the work of the affiliated board, reporting on and being accountable for progress made.
- To link between the affiliated board and MK Together Management Board, escalating risks and issues.
- To chair the affiliated board or to agree suitable alternative chairing arrangements.
- To secure agency representation and commitment to the delivery of the work of the affiliated board.
- To negotiate consensus amongst affiliated board members where there are differences of opinion, resolving conflict when needed.

The affiliated boards will link appropriately with wider strategic partnerships in order to maximise opportunities for joined up working.

#### Affiliated Boards April 2021-March 2022 Arrangements

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1) *Voice Suspended*

The Voice Board feeds the voice of local people into the work of the partnership and provides feedback to stakeholders. The Voice Board works closely with existing groups and coordinates multi-agency public consultation. **This board will be suspended until March 2022, the work will be transferred to the main partnership.**

2) *Workforce Suspended*

The Workforce Board develops joint policy and procedures and ensures there is access to appropriate training. The Workforce Board is responsible for implementing learning from Case Reviews. **This board will be suspended until March 2022, responsibility for implementation of learning from reviews will be transferred to the assurance affiliated board.**

3) *Risk*

The Risk Board identifies new and emerging areas of risk and exploitation. This Board maintains oversight of case-based panels including Channel, Multi-Agency Risk Management Group, Vulnerable Adult Risk Management and CR-MARAC. **This board will review its workplan to focus on essential work. Non-essential work will be deferred.**

4) *Tasking*

The Tasking Board develops and delivers multi-agency activities in response to specific problems or issues, including awareness raising campaigns and joint disruption or enforcement operations.

5) *Assurance*

The Assurance Board monitors performance against partnership plans and organises thematic reviews, audits and data review as appropriate. This Board is responsible for providing oversight of the statutory safeguarding responsibilities **This board will meet continue to meet monthly until March 2022.**


6) *Review*

The Review Board manages local and statutory case and practice reviews, ensuring they are appropriately commissioned, meet quality expectations and are delivered in a timely fashion, and that actions are taken forward and learning shared.


7) *Child death*

The Child Death Board reviews deaths of children normally residing in Milton Keynes, recording modifiable factors and making any recommendations for preventative action.

## Terms of Reference for Affiliated Boards

 <p><b>Voice</b></p>	<p><b>Sponsor:</b> Healthwatch</p>
<p><b>Purpose</b></p> <p>To feed the voice of local stakeholders into the work of the partnership, working with existing groups to co-ordinate multi-agency consultation.</p> <p>It will do this by:</p> <ul style="list-style-type: none"> <li>• Seeking the views of stakeholders and feeding back to the wider partnership</li> <li>• Creating opportunities for public and partner engagement through a range of methods.</li> <li>• Fulfilling the Community Safety Partnership’s statutory duty to consult the public including oversight of the annual crime and disorder survey.</li> <li>• Ensuring relevant partners for safeguarding, including GP practices, schools and colleges are engaged with the partnership.</li> <li>• Communicating with stakeholders on the work of the partnership.</li> </ul>	
<p><b>Membership</b></p> <p><b>Chair: Deputy Chief Executive, Healthwatch Milton Keynes</b></p> <ul style="list-style-type: none"> <li>• Milton Keynes Council</li> <li>• Thames Valley Police</li> <li>• Milton Keynes Community Learning Group</li> <li>• Other agencies may be nominated</li> </ul> <p>In order for the meeting to be quorate, at least one representative from the Local Authority, CCG and Thames Valley Police are required. Chair may invite members as necessary.</p>	<p>The Board is accountable to the MK Together Management Board and provides a regular update by highlight report.</p> <ul style="list-style-type: none"> <li>• The Board receives strategic direction from the MK Together Management Board.</li> <li>• The Sponsor will ensure the work of this Board is informed by the work of other affiliated boards.</li> <li>• The Sponsor will liaise directly with the sponsors of the other boards to support public and stakeholder engagement.</li> </ul>
<p><b>Meets at least 4 times annually</b></p>	

Suspended until March 2022

 <p><b>Workforce</b></p>	<p><b>Sponsor:</b> CNWL</p>
<p><b>Purpose</b></p> <p>To promote consistency and best practice ensuring appropriate multi-agency learning, development and training is accessible and targeted at the appropriate local priorities. This board is responsible for identifying and embedding appropriate learning from review activity.</p> <p>It will do this by:</p> <ul style="list-style-type: none"> <li>• Sharing learning from Child Safeguarding Practice Reviews, Safeguarding Adult Reviews, Local Learning Reviews, and Domestic Homicide Reviews.</li> <li>• Reviewing published national Child Safeguarding Practice Reviews and Domestic Homicide Reviews to identify appropriate learning.</li> <li>• Managing multi-agency communication regarding changes to local and national policy and procedure.</li> <li>• Referring to the multi-agency Competency Framework to ensure efficacy of workforce standards.</li> <li>• Working closely with the other affiliate boards to ensure clarity of message and alignment of key priorities.</li> </ul>	
<p><b>Membership</b></p> <p><b>Chair: Nursing Director</b></p> <ul style="list-style-type: none"> <li>• Milton Keynes Fire and Rescue</li> <li>• Thames Valley Police</li> <li>• Milton Keynes Health Commissioning Group (MKHCG)</li> <li>• Bucks Fire and Rescue (BFRS)</li> <li>• Milton Keynes University Hospital NHS Foundation Trust (MKUHFT)</li> <li>• South Central Ambulance Services (SCAS)</li> </ul> <p>In order for the meeting to be quorate, at least one representative from the Local Authority, CCG and Thames Valley Police are required. Chair may invite members as necessary.</p>	<p><b>Reporting</b></p> <ul style="list-style-type: none"> <li>• The Board is accountable to the MK Together Management Board and provides a regular update by highlight report.</li> <li>• The Board receives strategic direction from the MK Together Management Board.</li> <li>• The Sponsor will ensure the work of this Board is informed by the work of other affiliated boards.</li> <li>• The Sponsor will liaise directly with the Sponsor/Chair of the Assurance Board where Case Review action plans include actions associated with workforce competency.</li> </ul>
<p><b>Meets at least 6 times annually</b></p>	

Suspended until March 2022



**Risk**

**Sponsor:**  
**Thames Valley Police**

**Purpose**

To identify and highlight new and emerging areas of risk. The board has oversight of case-based panels, including but not exclusively Channel, Strategic Exploitation Panel (SEP) Group, Vulnerable Adults Risk Management (VARM) Group and Multi-Agency Risk Assessment Conference (MARAC).

It will do this by:

- Maintaining strategic oversight of ongoing and emerging risks and vulnerabilities.
- Providing escalation routes for concerning issues that require strategic response and action.
- Assessing partnership data and intelligence to identify trends and multi-agency issues.
- Having oversight of and input into multi-agency policies for at risk groups taking national and local learning into account.

**Membership**

**Chair: LPA Commander, Thames Valley Police**


- Milton Keynes Council
- Thames Valley Police
- Milton Keynes Clinical Commissioning Group
- *Other agency representatives to be nominated (TBC)*


In order for the meeting to be quorate, at least one representative from the Local Authority, CCG and Thames Valley Police are required. Chair may invite members as necessary.

**Reporting**

- The Board is accountable to the MK Together Management Board and provides a regular update by highlight report.
- The Board receives strategic direction from the MK Together Management Board.
- The Sponsor will ensure the work of this Board is informed by the work of other affiliated boards.

**Meets at least 6 times annually**

 <p><b>Tasking</b></p>	<p><b>Sponsor:</b> <b>Milton Keynes Council</b></p>
<p><b>Purpose</b></p> <p>To develop and deliver multi-agency interventions in response to specific intelligence or issues.</p> <p>It will do this by:</p> <ul style="list-style-type: none"> <li>• Ensuring a coordinated partnership approach to responding to local intelligence by taking appropriate action.</li> <li>• Developing awareness raising campaigns and joint disruption or enforcement operations.</li> <li>• Designing and delivering a calendar of communications and engagement activities taking account of trends, national events and campaigns.</li> </ul>	
<p><b>Membership</b></p> <p>The Tasking Board is made up of representatives of the following agencies, who are empowered by their agency to make decisions:</p> <p><b>Chair: Director of Policy, Insight and Communications, Milton Keynes Council</b></p> <ul style="list-style-type: none"> <li>• Milton Keynes Council</li> <li>• Thames Valley Police</li> <li>• Milton Keynes Clinical Commissioning Group</li> <li>• <i>Other agency representatives to be nominated (TBC)</i></li> </ul> <p>The Chair may invite members as necessary.</p> <p>In order for the meeting to be quorate, at least one representative from the Local Authority, CCG and Thames Valley Police are required. Chair may invite members as necessary.</p>	<p><b>Reporting</b></p> <ul style="list-style-type: none"> <li>• The Board is accountable to the MK Together Management Board and provides a regular update by highlight report.</li> <li>• The Board receives strategic direction from the MK Together Management Board.</li> <li>• The Sponsor will ensure the work of this Board is informed by the work of other affiliated boards.</li> </ul> <p><b>Financial responsibility</b></p> <p>The Tasking Board is allocated £20k in funding from Police and Crime Commissioner funding to support initiatives to reduce crime and anti-social behaviour.</p> <p>This budget is managed by The MK Together Team and the Deputy Local Policing Commander.</p>
<p><b>Meets at least 6 times annually</b></p>	

 <p><b>Assurance</b></p>	<p><b>Sponsor:</b>  <b>Milton Keynes Clinical          Commissioning Group</b></p>
<p><b>Purpose</b></p> <p>To monitor performance in priority areas and organise thematic reviews, audits and data reviews. It is responsible for oversight of statutory safeguarding assurance duties.</p> <p>It will do this by:</p> <ul style="list-style-type: none"> <li>• System wide performance monitoring for progress against priorities and statutory obligations.</li> <li>• Analysing partnership data to recognise good or improved practice for sharing across the partnership and escalate risks to the appropriate board.</li> <li>• Facilitating peer led single and multi-agency audits, deep dives and thematic reviews to ensure good practice across the system.</li> <li>• Carrying out the annual Review of Restraint at Oakhill STC.</li> <li>• Completing the annual strategic assessment on behalf of the Community Safety Partnership.</li> <li>• Overseeing the development and publication of an annual report.</li> <li>• Monitoring action plans from review activity and ensuring learning from reviews is implemented.</li> </ul>	
<p><b>Membership</b></p> <p><b>Chair: TBC</b></p> <ul style="list-style-type: none"> <li>• Milton Keynes Council</li> <li>• Thames Valley Police</li> <li>• Milton Keynes Clinical Commissioning Group</li> <li>• Independent Scrutineer</li> <li>• <i>Other agency representatives to be nominated (TBC)</i></li> </ul> <p>The Chair may invite members as necessary.</p>	<p><b>Reporting</b></p> <ul style="list-style-type: none"> <li>• The Board is accountable to the MK Together Management Board and provides a regular update by highlight report.</li> <li>• The Board receives strategic direction from the MK Together Management Board.</li> <li>• The Sponsor will ensure the work of this Board is informed by work by other affiliated boards.</li> <li>• The Sponsor will liaise directly with the Workforce Board Chair where review action plans highlight issues related to workforce competency.</li> </ul>
<p><b>Meets at least 12 times annually</b></p>	



## Review

Sponsor:

Milton Keynes University  
Hospital Foundation Trust

### Purpose

To manage local and statutory practice reviews, ensuring they are appropriately commissioned, meet quality expectations and clear actions are identified. This includes:

- Successfully completing statutory Child Safeguarding Practice Reviews (Working Together 2018), Safeguarding Adult Reviews (Care Act 2014) and Domestic Homicide Reviews (Domestic Violence, Crime and Victims Act 2004) within specified timescales.
- Successfully completing local learning reviews on referrals that do not meet the statutory threshold however opportunities for learning are present.
- Overseeing a robust referral system to ensure all opportunities for learning are recognised and acted upon.
- Monitoring the quality of reviews and reports, and overseeing publication where appropriate.
- Developing SMART action plans from review recommendations.
- Developing learning bulletins which will be disseminated to the workforce.

### Membership

The Review Board is a multi-agency group made up of safeguarding leads from the following agencies:

**Chair: Group Head of Commissioning, Milton Keynes Council**

- Milton Keynes Council
- Thames Valley Police
- Milton Keynes Clinical Commissioning Group
- *Other agency representatives to be nominated (TBC)*

In order for the meeting to be quorate, at least one representative from the Local Authority, CCG and Thames Valley Police are required. Chair may invite members as necessary.

### Reporting

- The Board is accountable to the MK Together Management Board and provides a regular update by highlight report.
- The Board receives strategic direction from the MK Together Management Board.
- The Sponsor will ensure the work of this Board is informed by the work of other affiliated boards.

### Financial responsibility

The Review Board will deliver reviews on behalf of the MK Together Management Board and ensure that best value for money is achieved when procuring independent reviewers.

- The Review Board will escalate financial risks to MK Together Management Board.
- The Review Board will escalate additional spend on individual reviews that is outside of the allocated budget.

**Meets at least 6 times annually**





## Child Death

**Sponsor:**  
**Milton Keynes Council –**  
**Director of Public Health**

### Purpose

To review all deaths of children normally resident in Milton Keynes, recording any modifiable factors and making any recommendations to prevent future child deaths.

It will do this by:

- Reviewing child deaths, excluding those babies who are stillborn and planned terminations of pregnancy carried out within the law.
- Determining whether there are modifiable factors which might, by means of a locally or nationally achievable intervention, be modified to reduce the risk of future child deaths.
- Analysing data in order to identify trends and making recommendations accordingly.
- Considering data together with Central Beds and Luton Child Death Overview Panel to identify trends, and working with regional colleagues on joint campaigns where appropriate.

### Membership

**Chair: Director of Public Health, Milton Keynes Council**

- Director of Public Health or representative
- Coroner or Coroner’s Officer
- Milton Keynes Council Children’s Service, Group Head of Service
- Milton Keynes Clinical Commissioning Group Designated Nurse
- Milton Keynes University Hospital NHS Foundation Trust Consultant Paediatrician
- Milton Keynes University Hospital NHS Foundation Trust Midwifery department
- Milton Keynes University Hospital NHS Foundation Trust Bereavement Midwife
- South Central Ambulance Service NHS Foundation Trust Safeguarding Lead
- Thames Valley Police Detective Inspector

### Reporting

- The Board is responsible to the MK Together Management Board.
- The Child Death Board will produce an annual report which will be reported to the MK Together Management Board.

**Meets at least 4 times annually**