

MK Together Privacy Notices:

Additional Information Request on receipt of referral:

Everything Milton Keynes Council does with information about people, such as how we collect it and who we share it with, has to comply with the Data Protection Act and the General Data Protection Regulation (GDPR). A key part of this is being open about how we use information and what rights you have in respect of information we hold about you and your agency.

The current information request has been made following a serious case/adult safeguarding review referral. In order for the case review panel to advise the MKSB independent chair on whether the referral meets the statutory criteria, we require information pertaining to contact your agency had with the individual and relevant others named in this request from the period of xxx to xxx.

This Information will be collated by the MK Together office and shared with panel members made up of managerial colleagues from the Council, Police, Probation, and Clinical Commissioning Group (SAR) Council, Police, Public Health, Education and Clinical Commissioning Group (CCG). The panel will review the information in order to make a recommendation to the independent chair as to whether the referral meets the criteria for a review.

The panel will then send a detailed recommendation to the chair which may include your agency but not your name or names of employee's detailed in your response.

This information will be held electronically by the MK Together Office for a period of 10 years.

As SCRs/SARs are a statutory responsibility of the safeguarding board set out in legislation (Children's Act 2004, Care Act 2014), no consent is required from living members of the public named in the referral or subsequent information.

If you have any questions please contact the MK Together office on 01908 254373

If you wish to complain about how we have used data provided by your agency please contact Milton Keynes Council on 01908 691691

Learning Review Information Request:

Everything Milton Keynes Council does with information about people, such as how we collect it and who we share it with, has to comply with the Data Protection Act and the General Data Protection Regulation (GDPR). A key part of this is being open about how we use information and what rights you have in respect of information we hold about you and your agency.

The current information request has been made following the commissioning of a local learning review that has been commissioned by the MKSB Independent Safeguarding Chair.

The Information provided will be collated by the MK Together office and shared with panel members made up of managerial colleagues from the Council, Police, Probation, and Clinical Commissioning Group (SAR) Council, Police, Public Health, Education and Clinical Commissioning Group (SCR), and the independent reviewer. This information gathering is to plot the chronology of the individuals engagement with services and identify any areas for learning.

The subject of the learning review and any other relevant individuals will be assigned identifiers to protect their confidentiality.

A learning event will take place in which all agencies involved in the review will be asked to attend and verbally contribute information on the case in order to identify areas of good practice and gaps in provision. Your written report will not be shared with the other agencies.

Once all of the information has been gathered, the Independent reviewer will compile a report and recommendations. This will name agencies but no individuals. You will be asked to check the factual accuracy of this report however no additions can be made that were not provided at the time, nor can items that were discussed be deleted.

This report will be presented to the MKSB published on the MKSB website for public viewing.

As SCR's/SAR's are a statutory responsibility of the safeguarding board, no consent is required from living members of the public named in the referral or subsequent information.

If you have any questions please contact the MK Together office on 01908 254373

If you wish to complain about how we have used data provided by your agency please contact Milton Keynes Council on 01908 691691

Statutory Review (SCR or SAR) Information request

Everything Milton Keynes Council does with information about people, such as how we collect it and who we share it with, has to comply with the Data Protection Act and the General Data Protection Regulation (GDPR). A key part of this is being open about how we use information and what rights you have in respect of information we hold about you and your agency.

The current information request has been made following the commissioning of a statutory Serious Case Review/Safeguarding Adult Review that has been commissioned by the MKSB Independent Safeguarding Chair.

The Information provided will be collated by the MK Together office and shared with panel members made up of managerial colleagues from the Council, Police, Probation, and Clinical Commissioning Group (SAR) Council, Police, Public Health, Education and Clinical Commissioning Group (SCR), and the independent reviewer. The independent reviewer will use the information to understand the experience of the individual and identify any areas of development/improved practice for the multi-agency partnership.

The subject of the learning review and any other relevant individuals will be assigned identifiers to protect their confidentiality.

A learning event will take place in which all agencies involved in the review will be asked to attend and verbally contribute information on the case in order to identify areas of good practice and gaps in provision. Your written report will not be shared with the other agencies.

Once all of the information has been gathered, the Independent reviewer will compile a report and recommendations. This will name agencies but no individuals. You will be asked to check the factual

accuracy of this report however no additions can be made that were not provided at the time, nor can items that were discussed be deleted.

As SCR's/SAR's are a statutory responsibility of the safeguarding board, no consent is required from living members of the public named in the referral or subsequent information.

If you have any questions please contact the MK Together office on 01908 254373

If you wish to complain about how we have used data provided by your agency please contact Milton Keynes Council on 01908 691691

What rights you have

You have various rights around the data we hold about you.

- Right of access (to receive a copy of your personal data)
- Right to rectification (to request data is corrected inaccurate)
- Right to erasure (to request that data is deleted)
- Right to restrict processing (to request we don't use your data in a certain way)
- Right to data portability (in some cases, you can ask to receive a copy of your data in a commonly-used electronic format so that it can be given to someone else)
- Right to object (generally to make a complaint about any aspect of our use of your data)
- Right to have explained if there will be any automated decision-making, including profiling, based on your data and for the logic behind this to be explained to you.

Any such request can be submitted to the Data Protection Officer. Whether we can agree to your request will depend on the specific circumstances and if we cannot then we will explain the reasons why.

If we are processing your information based on you giving us consent to do so, you have the right to withdraw your consent at any time. Doing so may mean we are unable to provide the service you are hoping to receive and the implications of you giving or withdrawing your consent will be explained at the time.

If you are unhappy with any aspect of how your information has been collected and/or used, you can make a complaint to the Data Protection Officer. You can also report concerns to the national regulator, the Information Commissioner's Office. Their details can be found on their website:

<https://ico.org.uk/concerns/handling/>

Data Protection Officer Contact Details

Email: data.protection@milton-keynes.gov.uk

Tel. No: 01908 254767

Post: Data Protection, Milton Keynes Council, 1 Saxon Gate East, Central Milton Keynes, MK9 3HS

